



TRUSTEES' FUND

GRANT GUIDELINES

Thames Community Foundation

Thames Community Foundation was founded in 1990 as Richmond Community Trust and became known as Thames Community Foundation in 1997.

The current area of benefit covers the boroughs of Hammersmith & Fulham, Hounslow, Kingston upon Thames, Merton, Richmond upon Thames, Sutton and Wandsworth.

The aim is to raise money from **local** sources to enable us to make grants to **local** groups working to meet **local** needs.

“Local” means within Thames Community Foundation area of benefit.

In its grant making, the Foundation wishes to respond to the needs and priorities of people living in its area of benefit and to support, in particular, small neighbourhood organisations.

No charitable work can exist in isolation and we aim to act as a catalyst towards an active partnership between local charities and the business community in the area.

Current Themes of Thames Community Foundation Trustees' Fund

- Addiction
- Adults with Disabilities
- Children and Young People
- Welfare

All grant applications must address one or more of the above themes.

Applicant groups

To be eligible for the Trustees' Fund groups must be voluntary or community groups and/or registered charities must be based in one of the seven London boroughs that comprise Thames Community Foundation's area of benefit.

Beneficiaries

All funded projects and activities must benefit residents of one or more of the seven London boroughs that comprise Thames Community Foundation's area of benefit. (see above)

Exclusions

Applicants should note that Thames Community Foundation is unable to support any of the following:

- Projects led by Statutory bodies (e.g. schools, PCT, police etc)
- Research
- Major capital costs or the refurbishment of buildings
- Purchase or running costs of Minibuses
- Animal welfare
- Promotion of religious and/or political causes
- National appeals
- Requests for general donations to cover non-specific costs
- Requests for donations to large scale projects
- Projects that benefit an individual or one family
- National charities and groups which are **not** based in Thames Community Foundation's area of benefit (but please see "priorities" below for exceptions to this rule).

Funding available

Maximum grant: £2,000

Minimum grant: £500.

Priorities

Priority will be given to applications:

- which are from small registered charities or voluntary and community groups which are based in Thames Community Foundation's area of benefit
- which are from small locally based groups which have not applied for funding before
- where the grant applied for covers at least 25% of the cost of the project or activity (taking into account the maximum grant of £2,000, total project costs should therefore not exceed £8,000)

National charities and organisations which are **not** based in Thames Community Foundation's area of benefit should note that their applications are unlikely to be considered unless they can show that the service they are offering to residents of one or more of the boroughs in Thames Community Foundation's area of benefit is not available from any other provider.

Important note

There is no guarantee, implied or otherwise, that any individual application will be successful

Submitting your application

- Check Thames Community Foundation's website for details of closing dates and send in your application, including all the required documentation and, if necessary, a reference, in good time.
- Only complete applications will be considered. An application is complete when you have submitted the signed hard copy, provided any additional information requested by Thames Community Foundation and you have submitted all required documents.
- Applications must arrive at Thames Community Foundation's office by noon on your chosen closing date. It is, however, always a good idea to submit your application well before the closing date if at all possible so that any queries can be dealt with before the closing date itself. This should then help avoid the need to postpone consideration of your application until a later date.

Timetable

We will let you know then outcome of your application no later than ten weeks after the closing date.

More information

Please call Thames Community Foundation on 020 8943 6030 or e-mail nigelc@thamescf.org.uk if you have any queries about eligibility or your application.

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